



Student 1:1 Chromebook Agreement

Name:	School:
Student ID:	HR:
Parent / Guardian:	
Equipment Brand:	Equipment Model:
Serial #:	Asset Tag #:

Date Loaned: _____

Date Returned: _____

The use of a District provided Chromebook is a privilege extended to students for use inside and outside of school. All devices are the property of the Wappingers Central School District and are loaned to the students for academic purposes only. Your possession of the equipment terminates on the collection date set by the District, unless terminated earlier by the District, or upon withdrawal from the District. With this privilege comes responsibility and, as a condition of use, students and parents/guardians must sign this Contract / Acknowledgement form, and agree to comply with all of the following:

- All users of Wappingers Central School District network and equipment must comply at all times with the district's Internet Safety Regulation Policy #4526.1/R, Computer Use in Instruction Policy #8330, and Use of Computers and Networked Information Resources Regulation (Acceptable Use Policy) #4526-E.
- The Borrower understands that all devices issued by the Wappingers Central School District to the student are still owned by the Wappingers Central School District.
- The Borrower understands that this device is equipped with district-managed web filtering and geo-locating software and that the borrower will not attempt to alter or circumvent this software in any way.
- The Borrower shall not attempt to upgrade, open, or make unauthorized hardware modifications to any equipment.
- The Borrower shall not attempt to remove the protective cover, put decals on the cover, or write on the cover for any reason.
- The Borrower accepts responsibility for the equipment while it is in the Borrower's possession.
- The Borrower agrees to use the District provided safety case for transporting the equipment and also agrees to keep the equipment secure at all times. Damage, loss or theft will be promptly reported to the District Technology Department.
- This equipment is to be used for educational purposes by Borrower for whom the device was assigned using only their district account.
- Inappropriate media may not be used as a background on your device. For example; language or images that advocate violence, use of weapons, alcohol, drugs, depict lewd, obscene and/or sexual content, or any other inappropriate symbols/images/pictures. Failure to comply may result in disciplinary consequences.
- Check to make sure nothing is placed in-between the keyboard and screen when the Chromebook is shut.
- Chromebook screens may be cleaned with a soft, dry cloth, but never with any harsh chemicals or rough material that could damage the screen.
- Using the Chromebook to record audio / video is prohibited unless permission is obtained from the teacher for instructional purposes. Headphones may be used with teacher approval.

- Cyberbullying is strictly prohibited. Such conduct will not be tolerated and appropriate disciplinary action will be taken immediately by school/district administration.

Damaged Devices:

- **Optional Insurance:** The District is providing families with the option to purchase insurance for District provided Chromebooks. This is an optional annual cost for families to consider. Details about the insurance plans are provided on a separate flyer, and are purchased directly through the vendor. The District cannot accept payments for the insurance coverage on these devices.
- **Warranty Covered Damage:** Students and families are not responsible for any costs associated with repairs covered under the Manufacturer’s Warranty, or for repairs which are not associated with inappropriate usage of the device.
- **Accidentally, Negligently or Intentionally Damaged Equipment:** We understand that accidents happen, and the District will work with families on accidental issues. However, if it is determined by administration that the device has been intentionally or negligently damaged by the student, the student may be subject to discipline and/or responsible for the cost of the repair or replacement.

Lost or Stolen Devices:

If a device is lost or stolen, a student or parent must report it to the school immediately. The circumstances of each situation involving lost or stolen equipment will be investigated individually. Students/families may be billed for the lost equipment.

If a device is stolen, a police report must be filed and a copy of the report must be provided to the school by the student or parent in a timely manner. If there is not clear evidence of theft, or the equipment has been lost due to student negligence, the student and parent will be responsible for the full cost of replacing the missing item(s).

Termination of Use:

Violations of this agreement can constitute cause for revocation of access privileges, suspension of access to the district’s electronic resources, and other school disciplinary action, and/or other appropriate legal or criminal action including restitution, if appropriate.

By the signatures below, the Borrower indicates intent to use this equipment for purposes of facilitation of the educational program of the District. The undersigned agree that this property will be treated with care, with the understanding that the Parent or Guardian may be fully responsible for any costs associated with damage, loss, or theft.

Parent / Guardian Signature:	
Print Name:	Date:
Student Signature:	
Print Name:	Date:
District Representatives Initials:	